

ANNUAL REPORT

Hume Mens Shed (Sunbury) Inc

ABN 82 329 291 086

Certificate of Incorporation A0055387F



2020 –2021

President Ted Riley

President's Report 2020/21



I took over the President's position from Mike on 8th July 2020 with his best wishes in hand and hopefully continue to be as good as I can be to fulfil the position as President of The Hume Men's Shed Sunbury as per my predecessors.

Unfortunately as soon as the AGM concluded, my first job as President was to close the Shed down due to Covid lockdown which came into force.

We closed the Shed and did a deep clean of all areas including all machines.

We continued to have the committee meetings via Zoom in July, August, September and when we were allowed to open, we opened with covid safe rules in place with everyone adhering to the rules, which I was very pleased to see.

Whilst being back at the Shed we have been very busy, finishing jobs that were interrupted during the lockdown.

13 Members did a Mental First Aid Course, of which we were able to receive a Federal Government grant for members to attend.

Woodwork have been very busy making flower boxes and even made a double dog kennel as well

as their normal jobs assisting the public.

We also had a Garage Sale at the Shed, which was very successful and once again was able to have a Bunnings Sausage Sizzle, to celebrate Anzac Day, and which, as always, was a great success.

We had our Christmas 2020 Dinner cancelled, because of Covid, but with fingers crossed we will have our usual December Dinner for 2021 at Club Sunbury (Bowling Club), further details as they come to hand.

I would like to give a shout out to Peter Canning for stepping into the Treasurers role after Stan The Man stepped down after 6 years in the job. A big thankyou for all of your help throughout those 6 years Stan, keeping us on the straight and narrow. Stan remains as the Assistant Treasurer.

A huge big thanks to Albert, who continues his expertise on keeping all relevant papers up to date and keeping me in check. I personally have learnt a lot from him over the past 12 months, and hopefully another 12 months. Thank you Albert. Also a big thankyou to Milton, who, with his calming influence has helped us along the way.

In closing I would personally like to thank all the Committee Members for your help and support throughout this trying time, and look very much forward to working with you all for the next 12 months.

Also a huge big thankyou to ALL Members and Wives for letting you all come to the Shed.

Ted Riley President 2020/2021 .

Secretary Report



As at the 30th June we had 103 members in the shed.

During the last 12 months we had 10 committee meetings. Due to COVID some of our meetings were done via Zoom.

During the year Peter Wilkinson resigned from the committee due to illness and Robert Musson filled the casual vacancy. Stan Rasanayagam resigned as treasurer and took on the role of assistant treasurer and Peter Canning took over as the shed treasurer.

All the statutory requirements have been met during the past 12 months, including lodging the annual report to ACNC.

Covid 19 still had a big impact during the past 12 months. This resulted in numerous Zoom meetings as well as additional emails to members to keep them up to date.

The newsletter was distributed every month with the thanks of Norm Ripp and myself.

Further modifications were done to the database and members now have their photos on their name tags.

As per usual Milton gave me great support during the past 12 months.

Assistant Secretary Ian Phillips did a great job on the membership. And controlling the shed mobile phone.

I like to take this opportunity to thank the committee for their assistance during these difficult past 12 months.

I congratulate President Ted Riley for his great leadership during this unprecedented period of the shed.

Albert Achterberg
Secretary



New Members

Morris Lovell	Peter Cassell
Lloyd Jones	Geoff Moulder
Geoff Woods	Peter Hardy
Chris Matijevic	Wayne Miller
Peter Wilding	Joe Debono
David Bridman	Richard Carroll
Glen Powell	

TREASURER REPORT



This has been a year of change within the Shed

Stan Rasanayagam Retired from the position of Treasurer after many years of guiding the finances of the Hume Mens Shed ,Sunbury. I would like to thank Stan for the good work over the last 8 years and for the help and

guidance he has given to me in assuming the position of Treasurer.

From April, I have learning the systems and Programs we have in place for the responsible financial Management of our resources.

The Profit and Loss statement and Balance Sheet are on the following Pages.

The Books are being audited by Tony Maguire to ensure they are a true and accurate record of the years activities.

Due to the lockdowns experienced in 2020-2021 our income was reduced while many of the fixed expenses continued but we ended to year with a Net Income of \$5446.66 or approx \$105 per week.

We have decided to replace our accounting program with a new product from the same company, but at a very more competitive price resulting in a saving of approx \$500 per year.

Peter Canning.
Treasurer



15/07/21
Cash Basis

Hume Men's Shed (Sunbury) Inc. Profit & Loss July 2020 through June 2021

	Jul 20 - Jun 21
Ordinary Income/Expense	
Income	
Donations Received	
Canteen Contributions	1,089.25
Carpentry Shop	7,927.90
Community Donations	580.45
Fund Raising	
Bunnings S/S	1,361.35
Fund Raising - Other	605.25
Total Fund Raising	1,966.60
Misc Tools	60.00
Miscellaneous	1,474.65
Welding Shop	94.00
Donations Received - Other	1,000.00
Total Donations Received	14,192.85
General	1,175.91
Grants	1,000.00
interest recd	603.16
Other revenue	636.36
Sales	909.09
Specific	4,201.76
Taxable Income	
Membership	
Joining Fee	100.90
Membership Dues	3,476.43
Membership - Other	36.00
Total Membership	3,613.33
Project Sales	
Miscellaneous	3,815.79
Tables & Chairs	817.27
Total Project Sales	4,633.06
Sales of Assets	100.00
Total Taxable Income	8,346.39
Total Income	31,065.52
Gross Profit	31,065.52
Expense	
Accountancy fees	103.72
Administration costs	
Canteen Supplies	433.45
Computer Costs	79.86
Electricity	1,809.02
Internet	248.29
Office Supplies	135.17
Postage	27.27
Public Relations	36.36
Security	572.00
Welfare	6,568.76
Administration costs - Other	20.40
Total Administration costs	9,930.58
business travel	30.00
Donations	454.55
Ebay paypal commision	57.24
Equipment & Tools	7,013.79
Equipment Maintenance	493.18
Fees and permits	289.42
Fund Raising Expenses	
Fund Raising SS	155.16
Total Fund Raising Expenses	155.16
General expenses	450.00
Hire of plant and equipment	2,750.00
Insurances	452.55
Lease/Rent	500.00

15/07/21
Cash Basis

Hume Men's Shed (Sunbury) Inc.
Profit & Loss
July 2020 through June 2021

	Jul 20 - Jun 21
LPG Gas	261.51
Members amenities	100.91
Permits,licences,fees	50.00
Purchased Assets	
Carpentry Shop	376.36
Miscellaneous	17.27
New Shed Ext	230.00
Total Purchased Assets	623.63
Reconciliation Discrepancies	-4.00
Registration fees	404.61
Shed expenses	
Cutting Disc's & Sandpaper	12.64
Garden Supplies	437.27
Miscellaneous Tools	33.30
Paints, Stains & Solvents	143.55
Project Specific	
Carpentry	167.73
Welding	107.73
Total Project Specific	275.46
Screws & Nails	9.68
Tables & Chairs	0.00
Work Materials	2,321.67
Total Shed expenses	3,233.57
Telephone	976.35
Tool replacements	92.09
Total Expense	28,418.86
Net Ordinary Income	2,646.66
Other Income/Expense	
Other Income	
Grant Income	
General	2,300.00
Specific	500.00
Total Grant Income	2,800.00
Total Other Income	2,800.00
Net Other Income	2,800.00
Net Income	5,446.66

15/07/21
Cash Basis

Hume Men's Shed (Sunbury) Inc.
Balance Sheet
As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Chequing/Savings	
Operating A/c BGO Bank	14,875.96
PAYPAL	182.80
term deposit	
reserve fund	25,000.00
Term Dep BGO Bank 2.7% Mat10/10	22,995.89
Total term deposit	47,995.89
Total Chequing/Savings	63,054.65
Total Current Assets	63,054.65
Fixed Assets	
Property improvements	53,997.37
Shed Construction work	23,930.49
Total Fixed Assets	77,927.86
TOTAL ASSETS	140,982.51
LIABILITIES	
Current Liabilities	
Other Current Liabilities	
GST Tax Payable	-550.47
Member Fees In Advance	2,952.00
Total Other Current Liabilities	2,401.53
Total Current Liabilities	2,401.53
TOTAL LIABILITIES	2,401.53
NET ASSETS	138,580.98
EQUITY	
Retained Earnings	133,134.32
Net Income	5,446.66
TOTAL EQUITY	138,580.98

2019/20 COMMITTEE



Secretary
Albert Achterberg



President Ted Riley



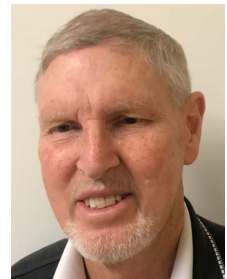
Treasurer
Peter Canning



Vice President
Dale Wilkes



Assistant Treasurer
Stan Rasanayagam



Assistant Secretary
Ian Phillips



Committee
Past President
Mike Newman



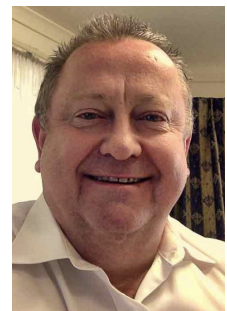
Committee
Past President
Ian Lupson



Committee
Past President
Kevin Swaffield



Committee
Robert Musson



Ex Officio
Milton Oliver

WOODWORKING



Peter Hobbs' role as administrator and assistant to Peter Wilkinson has released Wilko from the mundane paperwork and allowed him to concentrate on his areas of specialisation, i.e. job planning and organising.

Hopefully Hobbsy picked up some knowledge along the way such that, with the help of our experienced craftsmen, we managed to keep

our operational heads above water while Wilko was in hospital for major surgery.

The job log-in, recording and day sales procedures, although quite simple, are working well.

Another year gone; albeit interrupted by Covid protocols, yet; with co-operation from members in good humour. Projects were completed thanks to the perseverance of those involved in these projects. Proof of the value in mens' sheds is there to see; in, all able to work in

unusual circumstances:

Camaraderie is alive and well.

New installations of spindle sanders and band saw by the two Kevins[S] and [W] who gratefully keep machinery in good order.

Thanks again to all who enjoy being a part of H.M.S.S. Too many names to nominate individually for jobs done, including those keeping up with cleaning shed and trips to tip. (we do seem to produce lots of sawdust and offcuts)

To President Ted and committee; Keep on being positive, things will improve!



A notice received from a very satisfied customer. Our shedder Barry restored her 2 benches.



John Staines made the Ashes Urn and Stumps for a special order

KITCHEN



Ok what a year its been with Covid and all that.

We have probably only had 5 months where we could have lunches

But all was not lost the ones we had were pretty good

A few things to mention in the new year we had the ovens professionally cleaned

A few people to thank the ones who made soup etc the ones who helped with the serving, the dish washers and the one that supplied/made the food.

I am not game to name then as i will leave some out (seniors moment)



A special thanks to Jimmy who organized an on going KFC supply

Hopefully we will get back to some normality soon

Saying that there's still a few cases in Victoria so fingers crossed

Milne Matthews



Peter Morphou made sure that we had enough supplies for the kitchen and the BBQ trailer

Grants Report



Whilst, COVID-19 created upheaval across Australia, and with restrictions on fund raising activities for the Shed, there were Grants still out there to be chased down and applied for, you don't win everyone but as they say you never know if you don't have a go.

I was fortunate to get the below Grants during the Financial Year

2020/2021.

A total of \$9121.76 of Grants was received, which was wisely spent to further improve the offering within the men's shed to all members.

June 2020 -Hume City Council -COVID-19 COMMUNITY ADAPTATION AND PARTICIPATION Grant of \$1,620.00 =

Purchase 5 x Sanitisers plus other miscellaneous.

July 2020 -Australian Men's Shed Association
Hume Men's Shed (Sunbury) Vic 2-day Mental Health First Aid, manual, certificates, Lunch, morning/afternoon teas and training equipment, whiteboard \$4201.76

October 2020 - Department of Health and Human Services-Victorian Government
Funding of \$2,300.00 will be provided to your shed to assist with sustainability during the COVID-19 pandemic health emergency.

January 2021 Hume City Council Community Grants Community Participation
Funding request \$2000 received \$1000.00– New Bandsaw.

Nat Perri



Phone: 9744 5006

New and used tyres from \$25 – Repairs from \$15

100 Horne St, Sunbury 3429

elite_tyres@outlook.com

Wheel alignments

**Car, 4X4, truck, bobcat, forklift
and tractor repairs and many
more.**

**We can repair anything with
tyres.**



Equipment Register & IT



Over the last 12 months even though we were in lockdown for most of we were using the network for many things.

In the last 3 months we have upgraded the secretary's P.C. in the office and the Internet connection to make it easier for Albert and Peter Canning to carry out their jobs for all of us. Albert connects remotely

and works from home and behind the scenes that no one sees.

The network also got an upgrade for the video system so when we have large meetings due to the virus Dale donated a digit system so we can stay safe and watch the speaker from other rooms. Over the next 12 months I hope to do more talks on cyber security on your phones and on your computers.



The IT Infrastructure in the Shed is comprised of:

The Office - two Desktop computers, Epson Ecotank printer, Aussie Broadband Netcomm Modem for internet access and a small data distribution cabinet. A USB Hard Drive is connected to the modem to allow

the automated backup of relevant folders of both the Office PC's.

Rod Jackson & Dale Wilkes

Test and Tag

Overview: - Test and Tag duties for the Shed continue to be performed by Kevin Swaffield and myself. The Test and Tag and Equipment Register is maintained by the myself, copies



are kept on and off site.

The Spreadsheet created comprises of Test and Tag data relating to each piece of affected equipment including description, model No, Serial No, last test date and test due date, how sourced and estimated value.

General Data regarding non-tested assets equipment including description, model No, Serial No, how sourced and estimated value.

As Members use their own equipment from time to time, these tools are also tested and tagged to provide an acceptable level of safety within the Shed and recorded in the Test and Tag Register.

The estimated cost recorded against all assets is used to provide a realistic valuation of the Shed's assets in the Insurance Summary. These estimates are updated periodically to reflect current values.

Tools are tested on an annual cycle, when repaired or when new tools arrive in the shed, after they have been inspected by Kevin Wood.

Current Status:

Assets tested and tagged	310
General assets	35
Members tools tested and tagged	14
Total value of all Shed assets is currently estimated at	\$106,408

Dale Wilkes & Kevin Swaffield

WELFARE



Since 2020 we have continued to send out cards of sympathy, condolence etc to Sheddies and their families when the time is appropriate. This past year we have sent out 22 cards.

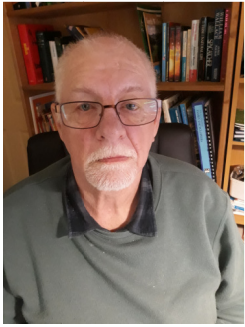
We thank Josh Bull for the opportunity to print the cards

using his high-quality printing system.

Peter Canning runs a Zoom meeting every Thursday morning. Giving members the opportunity to remain in contact with the shed. Peter also runs the meeting on a more regular basis when the shed is closed due to COVID.

The telephone contact continued during the long lockdown, which was well received by the members

WELDING



Well this year has been much like last year, very little in the way of projects but numerous small personnel jobs.

The lack of jobs is due to Covid lockdowns, which has kept us away from the shed a number of

weeks.

The compressor has been ordered and should be fully functional by the time of the AGM.

Robert Musson



Looks like a group of road workers working out whose has to get morning tea. Actually is Bob, Fred, Thommo, Robert, Kevin

ENGINEERING SECTION



It was good to see the masks off the familiar faces returning to the shed after the lockdowns due to the pandemic. We quickly got back into action by carrying out maintenance work on the band saw, thicknesser, braced rear wall/door and many other jobs for the shed and for members and the public.

Trevor Dunn with the new bandsaw Our garage sale once again proved to be a huge success by making considerable funds for the operational costs of the shed.

A big thumbs up to the members who gave up their time to negotiate a fair price for the hundreds of goods for sale.

The public donations of material, tools and equipment require sorting cleaning and storage for our garage sale.

Thommo, Woody and myself was involved with the metal side hand tool sales.

Thommo designed and made a much-admired Billy Cart. It quickly sold and another order on the books.

A new member Peter Hardie has settled in well and is repairing old lawn mowers and chainsaws with great success. He has sold a couple of mowers and is on the lookout for more donations to repair and sell. Peter now has his own little area in the shed.

Steve King, Kyle and Woody have been busy utilising the machinery and equipment to produce some interesting projects. Woody has lately been seen climbing the ladder for the installation of the NBN cable and connecting the new bandsaw and air compressor to the switchboard

Cheers Trevor Dunn



Peter Hardie



Thommo

OH&S



Our year started with all equipment put into storage mode following the AGM. During the 12+ weeks lockdown, I visited the Shed each week for a security check on the facility. With the end of lockdown, President Ted, Secretary Albert and myself had many conversations into the

requirement to reopen the Shed under the continuous changing rules. This involved contact with Vic Health, VMSA as well as trying to interpret the various web sites, so that the Shed could reopen without risk of a large fine.

New hand sanitisers were purchased, and installed, signs made as well as a full clean by the committee members prior to the reopening to all Members. This has been followed by QR codes and other requirements as the year has progressed. I would like to thank all the Members who have assisted in keeping the Shed open by their help in abiding with the changing rules, and assisting with cleaning etc.

A new band saw has been installed as well as a new air compressor. Changes have been made to the router and sanders to help reduce the dust levels in the Shed.

During lockdown, the main power board was upgraded, and Woody as been able to run a new supply and install power points near all fixed machines. This has allowed us to remove most extension leads and power boards draped around



Barry Kelly is now also able to do the trainings. Thanks Barry

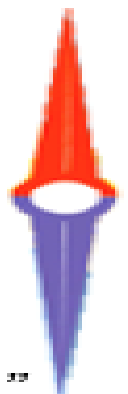
An interesting development is that a number of Mens Sheds are now having difficulty with Public Liability Insurance. Some insurers are requiring proof that Members have received training, and Sheds are safety compliant, due to a number of major insurance claims. In a lot of cases premiums for Sheds have this year increased by 50% and some have doubled to more than \$50/member per year. Currently, ours are sponsored by Compassion North. Please continue to operate in a safe manner, and remember that everyone at the HMMS is an OH&S rep while at the Shed. Kevin Swaffield. OH&S



the Shed. It is now a much safer environment to work. Thanks Woody

I hope to be able to run more initial OH&S trainings in the near future, for those Members who haven't completed one. I also hope to be able to do some refresher courses as well.

COMPASSION NORTH



"People matter - so, we'll never stop caring."

THE GARDEN



The garden has been up and down the past 12 months, owing to the effect the Corona Virus has had upon us.

It is very fulfilling and gratifying when you plant a seed and see it grow to its shape and size, and then to pick it and cook it up is very uplifting

Being shut down for months on end when we finally returned in the middle of November to find all the beds full of weeds and most of the plants you were growing gone to seed, or

rotted is truly heart breaking. The only vegetables we were able to recover being some snow peas, broad beans and savoy cabbage, all the rest of the beds were unusable and had to be removed. All the beds had to be dug over and resown with summer stock

Still more lockdown had a serious affect on growth and availability to water and weed.

End of April after removing rest of summer stock we purchased 6 cubic meters of good top soil and topped up the garden beds which had all dropped 6 to 8 inches over the years. Special thanks to Dennis and Wayne and others who helped refill those beds

Lew Galpin, myself, Bob White (Deceased) and Graham Gibbs are the persons who help to maintain the garden area, planting, weeding, picking and watering the garden area.

We are also very grateful to Bunnings for supplying a lot of the seeds.

Members of the shed have frequently enjoyed the end products.

Bunnings Sausage Sizzles



As you all know, the sausage sizzles at Bunnings have been a huge benefit to our shed. With an average profit of \$1,000, we have all benefited with low membership fees and no additional costs when attending the shed (i.e. milk, coffee, tea etc) Unfortunately, there has been a large increase in the number of organisations requesting dates for sausage sizzles. In 2018 we had 9 days. In 2019 we had 10. Last year, with the increase in organisations and the Covid restrictions, we only had 4. This year to date we have had just the one event, which was Anzac Day. My thanks to all those that were able to assist on that day.

Cheers
Mike



Australian Men's Shed Association
SHOULDER TO SHOULDER

SPONSORSHIP



We proudly acknowledge supporters for 2020/2021

Compassion North

Bunnings Sunbury

City Of Hume

Josh Bull MP

Federal Member Rob Mitchell

KFC

Nextra Sunbury Newsagency

Elite Tyres

Autobarn

Assie Broadband

Mowatt's Traditional Scottish Food

Sunbury Car Wash

Presidents of the Shed since inception

Garry Pettit

Ian Lupson

Dieter Jankovic

Kevin Swaffield

Mike Newman

Ted Riley

LIFE MEMBERS



Garry Pettit



Ian Lupson



Peter Wilkinson

VALE

The following members passed away during the past 12 months

Peter Naughton

Robert White

